



**THE PROTESTANT SEPARATE SCHOOL BOARD
OF THE TOWN OF PENETANGUISHENE**
VILLAGE SQUARE MALL
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PENETANGUISHENE, ONTARIO L9M 1M2
TELEPHONE (705) 549-6422 FAX (705) 549-2768

APPENDIX B

RESPONSIBLE USE OF TECHNOLOGY BY STUDENTS AGREEMENT Junior/Intermediate (Grades 4 to 8)

It is the policy of The Protestant Separate School Board of the Town of Penetanguishene to endorse the use of existing and emerging technologies to promote educational excellence and that the Internet and the Board's Information Technology are used to support learning in a manner that is consistent with the Board's Mission Vision and Values Statements, Protestant values and Strategic Plan directions.

STUDENT CONSENT

I agree to:

- Use of all technology (ie: laptop, netbook, desktop, tablet) carefully and not damage, change or tamper with the hardware, software, the network or any settings.
- Keep my password secret.
- Use the technology for educational purposes and only to help me learn.
- Give credit to the author of work I find on the Internet and obey copyright laws.
- Not provide my personal information (name, address, phone number, and photograph) to anyone on the Internet.
- Never meet in person with someone I have met online without my parent's approval and participation.
- Not use social network sites unless the Teacher is utilizing one for educational purposes in the classroom (includes Twitter, Facebook, Instagram, Snapchat etc.)
- Always tell my teacher(s)/parents/guardians or other school employees about anything on any device that is inappropriate or makes me feel uncomfortable.
- Never use any form of electronic communications to harass, frighten, or bully anyone.
- Never take and send a picture or video of myself without written permission from my parents.
- Never take and send a picture or video of another person or a group over an electronic network without prior informed permission of all the individuals involved.
- Always consider the environment when deciding what to print by only printing items that are necessary.
- Never try to access or tamper with another student or staffs' school or any other online accounts.
- Participate in live video/audio conferences in a respectful and ethical manner
- Never record/take screenshots/anyone during a live video/audio conference
- Teachers have the right to record video lessons to share for instructions purposes with the class.

For devices I own, I further agree to:

- Protect my device from loss, damage or theft.
- Keep the device up to date, including antivirus.
- Not run host servers on my device, including web servers, ftp servers, mail servers, file sharing and peer to peer.
- Keep my mobile device stored out of view and powered off or set to silent mode during instructional time
- Give my device to an adult if requested.
- Not use my personal device at school during the instructional day unless permitted to do so by school staff.
- Follow all terms outlined above regarding school devices

STUDENT NAME (PRINTED): _____

STUDENT SIGNATURE: _____ DATE: _____

PARENT/GUARDIAN CONSENT:

- I have read and understand The Protestant Separate School Board of the Town of Penetanguishene Board's Responsible Use of Technology by Students Agreement.
- I will emphasize the ethical and responsible use of technology and caution my child about unsafe communication with others on the Internet.
- I grant permission for my child to access networked information technology, inclusive of the Internet and e-mail for educational purposes.

- I am aware that my child will be given instruction in the proper use of the Internet during school and further recognize that I am responsible to supervise my child's use of the computer and Internet outside of the school premises.
- I will ensure that media and software on my child's personal electronic device (if applicable) has been purchased and is legal.
- I understand that the School/Board will not service my child's personal electronic device, nor will it be liable in the event that the device is lost, stolen, damaged, or otherwise rendered inoperable.
- I understand that the Board will from time to time and without prior notice to the student access and/or monitor the Board's Electronic Information Systems. Students will also provide access to content on their personal electronic device when requested.
- I give permission for my child to participate in live video/audio conferences and recognize that this is a live line coming into my home.
- I understand that at no time will I record/take screenshots any part of a live video/audio conference.
- Teachers have the right to record video lessons to share for instructional purposes with the class.

PARENT NAME (PRINTED): _____

PARENT SIGNATURE: _____ DATE: _____