

The Protestant Separate School Board of the Town of Penetanguishene

Minutes of the May 13, 2024 Regular Meeting of the Board

The May 13, 2024 Regular Meeting of the Board was held at the Board Office.

A. The Chair called the meeting to order at 6:00 p.m., opened with the Land Acknowledgement and a prayer, and moved to roll call.

(1) Roll Call

Attended In-Person: Chair Lynne Cousens, Vice-Chair Cathie Sindall, Trustees Greg Craftchick, Elizabeth (Beth) DesRochers, Kyle Graham, April LeBlanc, Lindsay Stewart

Staff: Supervisory Officer Tim Overholt, Manager of Finance and Treasurer Sean Turner, Administrative Assistant Deanna Van Rooyen

(2) Approval of Agenda

The agenda was approved with the following motion:

Moved by	Lindsay Stewart
Seconded by	Cathie Sindall

That the agenda be approved with the following being moved to In-Camera Session under (2) Human Resources/Communications:

(i) MOTION – REPORT NO. 2024-07 Ratification of the Local Terms and Conditions (ETFO) – Teacher Bargaining Unit

(ii) MOTION – REPORT NO. 2027-08 Ratification of the Local Terms and Conditions (ETFO) – Education Workers Bargaining Unit

Carried

(3) Approval of Minutes

(i) Regular Meeting of the Board held April 8, 2024

The above minutes were approved with the following motion:

Moved by	Beth DesRochers
Seconded by	April LeBlanc

That the minutes of the April 8, 2024 Regular Meeting of the Board be approved.

Carried

(4) Declaration of Possible Conflicts of Interest

No conflicts of interest were declared.

B. Delegations/Presentations:

No delegations or presentations.

C. Action Items

(1) Business Arising from Previous Meeting:

No business arising from previous meeting.

(2) Human Resources/Communications

(i) MOTION – REPORT NO. 2024-09 Strategic Plan Update

An update was provided to the Trustees regarding the continued implementation of the Strategic Plan 2022-2027. The action plan and document provided to Trustees outlined the details of work being done on the current annual plan. The Trustees were appreciative of the information and recognized the amount of work being done in all five areas.

The Strategic Plan Implementation Update was received and approved with the following motion:

Moved by **Greg Craftchick**
Seconded by **Kyle Graham**

1. That Report No. 2024-09, Strategic Plan Implementation Update, be received:

2. That the Board continues to proceed with the implementation of the current Strategic Plan 2022-2027

Carried

(3) Committee Reports

(i) Finance:

All relevant financial documents were sent via email to Trustees prior to the Board Meeting.

(i.i) MOTION – Budget Performance Reports as at April 30, 2024

The Budget Performance reports were approved with the following motion:

Moved by **Kyle Graham**
Seconded by **Cathie Sindall**

That the Budget Performance Reports as at April 30, 2024 be accepted as presented.

Carried

(i.iii) MOTION – Accounts Payable April 2024

The Manager of Finance and Treasurer (MOF) informed Trustees that, moving forward, anything related to the new build will be highlighted and flagged to differentiate between regular monthly operating expenses. A reminder was given about the Bill 124 Payments and the higher-than-normal payroll charges that will appear on the May report.

The Accounts Payable Report was approved with the following motion:

Moved by Kyle Graham
Seconded by Cathie Sindall

That the Accounts Payable report, totaling \$579,820.25 for April 2024, be accepted as presented.

Carried

(i.iv) INFORMATION – 2024-2025 Budget (VERBAL REPORT)

The Manager of Finance and Treasurer (MOF) provided an update on the latest Memos released by the Ministry of Education on April 26, 2024. Copies of B Memos 5 and 6 were provided to each Trustee. The Memos detailed the District School Boards' Core Education (formerly GSN) amounts for the 2024-2025 school year, the release of their Estimate Forms, as well as all Boards' Responsive Education Programs (REP) (formerly known as PPF funds). 28 funding initiatives have been streamlined into 6 pillars.

Despite the School Authorities not having their Estimate Forms, the budget process will continue to move forward. Current student enrolment at the Board is 351 students, with a projected enrolment of 345 students for September 2024. Further budget discussions will take place at the Board's final 2023-2024 Quarterly Finance Committee meeting scheduled for June 6, 2024.

(ii) Health & Safety: No report.

(iii) Parent Involvement:

Parent Involvement Committee Chair Lindsay Stewart and Committee member Beth DesRochers presented an update on behalf of the Supervisory Officer at the latest School Council meeting held on June 6, 2024. They provided an update on the new school announcement, the new policies forthcoming on vaping and cell phone usage, and further information on the Student Achievement Plan.

(iv) Policy:

(iv.i) INFORMATION – Policy Committee Minutes –April 23, 2024

On March 19, 2024 the Policy Committee met and discussed minor changes to policies D-12 Extra-Curricular Activities and D-16 Accessibility Standards for Customer Service. A new policy regarding Naloxone was created and will be reviewed again next year.

(iv.ii) All policies were sent out and discussed prior to the Board meeting and changes were approved with the following motion:

Moved by Cathie Sindall
Seconded by Beth DesRochers

That the Board approve the following policies:

- (i) D-12 Extra Curricular Activities
- (ii) D-16 Accessibility Standards for Customer Service
- (iii) D-20 Naloxone Administration in an Overdose Emergency

Carried

(v) Property: No report.

(vi) Special Education Advisory Committee (SEAC):

(vi.i) INFORMATION – SEAC Committee Meeting Minutes – April 15, 2024

The next meeting will be held on October 21, 2024.

(vii) Transportation: No report.

(4) Staff Reports

(i) INFORMATION – May Principal’s Newsletter

(ii) INFORMATION – May Principal’s Report

D. Correspondence and Information Items

No correspondence or information items.

The Board retired to the In-Camera Session with the following motion:

Moved by Greg Craftchick
Seconded by Kyle Graham

That the Board retire to the In-Camera Session at 7:16 p.m.

Carried

IN-CAMERA SESSION

E. Motions and Information Adopted In-Camera

The following motions were adopted In-Camera:

- (i) MOTION – Report No. 2024-07 Ratification of the Local Terms and Conditions (ETFO) – Teacher Bargaining Unit

Board Report No. 2024-07 was approved with the following motion:

Moved by **Lindsay Stewart**
Seconded by **Beth DesRochers**

- 1. That Report No. 2024-07, ratification of the Local Terms and Conditions for the Elementary Teacher’s Federation of Ontario (ETFO) – Teachers’ Bargaining Unit be received;
- 2. That the Board ratify the Local Terms and Conditions for the Elementary Teachers’ Federation of Ontario (ETFO) – Teachers’ Bargaining Unit (September 1, 2022 – August 31, 2026)

Carried

- (ii) MOTION – Report No. 2024-08 Ratification of the Local Terms and Conditions (ETFO) – Education Workers Bargaining Unit

Board Report No. 2024-08 was approved with the following motion:

Moved by **Greg Craftchick**
Seconded by **Beth DesRochers**

- 1. That Report No. 2024-08, ratification of the Local Terms and Conditions for the Elementary Teacher’s Federation of Ontario (ETFO) – Education Workers’ Bargaining Unit, be received;
- 2. That the Board ratify the Local Terms and Conditions for the Elementary Teachers’ Federation of Ontario (ETFO) – Education Workers’ Bargaining Unit (September 1, 2022 – August 31-2026)

Carried

F. New Business

- (i) MOTION – REPORT NO. 2024-10 Advertising on Behalf of the Canadian National Exhibition (CNE)

Board Report No. 2024-10 was approved with the following motion:

Moved by **Beth DesRochers**
Seconded by **Lindsay Stewart**

- 1. That Report No. 2024-10, dated May 6, 2024, Advertising on Behalf of the Canadian National Exhibition (CNE), be received;
- 2. That the Board approve the advertising communication on behalf of the Canadian National Exhibition (CNE).

Carried

(ii) New School Build

The Board Chair thanked the Trustees and Board Staff for their assistance the day of Minister Lecce's visit. Discussion occurred.

Property Committee members Greg Craftchick and Kyle Graham will represent Trustees regarding the new build and will bring information back to Trustees as it becomes available and progress occurs.

G. Date of Next Meeting: June 10, 2024

H. Adjournment

The meeting was adjourned with the following motion:

Moved by Greg Craftchick

That the meeting adjourn at 8:44 p.m.

Carried

Lynne Cousens, Chair

Tim Overholt, Supervisory Officer